Request to Add Graduation

**The deadline to register online for graduation was 5:00 p.m. on the first Thursday of the semester. You may request to add graduation by submitting this completed form to the appropriate office:**

**Undergraduates -** Degree Evaluations Office in 2202 C.B. Hedgcock, degaudit@nmu.edu

**Graduates (MA/ED) -** Graduate Studies Office in 401 Cohodas, graduate@nmu.edu

**STUDENT INFORMATION:**

Student ID Number Last Name First Name MI

Major(s) Minor(s)/Concentration(s)

**DIPLOMA MAILING INFORMATION:**

Local Street Address

City State Zip Code

 NMU Email Address (Required) Contact Phone Number

**ADVISER INFORMATION:**

Advisor Name Adviser’s E-mail Address

**GRADUATION:**

□ May/December Graduation □ May/December Graduation

 WITH Ceremony WITHOUT Ceremony

□ August Graduation □ August Graduation

 WITH May Ceremony WITHOUT Ceremony

|  |
| --- |
| ***For Office Use Only*****REQUEST GIVEN TO AUDITOR** DATE: \_\_\_\_\_\_\_\_\_ AUDITOR: \_\_\_\_\_\_\_\_\_ GIVENBY:\_\_\_\_\_\_\_\_\_\_\_ |
| **APPROVED FOR \_\_\_\_\_\_\_\_\_\_\_\_\_ GRADUATION**(Semester) □ YES DATE: \_\_\_\_\_\_\_\_\_\_\_\_ INITIALS: \_\_\_\_\_\_\_\_\_\_\_\_ □ NO DATE: \_\_\_\_\_\_\_\_\_\_\_\_ INITIALS: \_\_\_\_\_\_\_\_\_\_\_\_**ADDED TO GRADUATION** GRAD REGISTRATION NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_  DATE: \_\_\_\_\_\_\_\_\_\_\_\_ INITIALS: \_\_\_\_\_\_\_\_\_\_\_**ADDED AFTER EG APPLIED****EG applied** DATE: \_\_\_\_\_\_\_\_\_\_\_ INITIALS: \_\_\_\_\_\_\_\_\_\_**Future Semester Enrollment Checked** DATE: \_\_\_\_\_\_\_\_\_\_\_ INITIALS: \_\_\_\_\_\_\_\_\_\_ |

**The graduation fee is applied to your NMU eBill at the time of registration.**

**Undergraduate Degree:**

□ Certificate □ Associate □ Bachelor

**Graduate Degree:**

□ Master □ Education Specialist □ DNP

**Save the completed form to your computer then submit to the appropriate email address above from your**

**@nmu.edu email address.**

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 Sign/Type Name Date