Request to Add Graduation

**The deadline to register online for graduation was 5:00 p.m. on the first Thursday of the semester. You may request to add graduation by submitting this completed form to the appropriate office:**

**Undergraduates -** Degree Evaluations Office in 2202 C.B. Hedgcock, [degaudit@nmu.edu](mailto:degaudit@nmu.edu)

**Graduates (MA/ED) -** Graduate Studies Office in 401 Cohodas, [graduate@nmu.edu](mailto:graduate@nmu.edu)

**STUDENT INFORMATION:**

Student ID Number Last Name First Name MI

Major(s) Minor(s)/Concentration(s)

**DIPLOMA MAILING INFORMATION:**

Local Street Address

City State Zip Code

NMU Email Address (Required) Contact Phone Number

**ADVISER INFORMATION:**

Advisor Name Adviser’s E-mail Address

**GRADUATION:**

□ May/December Graduation □ May/December Graduation

WITH Ceremony WITHOUT Ceremony

□ August Graduation □ August Graduation

WITH May Ceremony WITHOUT Ceremony

|  |
| --- |
| ***For Office Use Only***  **REQUEST GIVEN TO AUDITOR**    DATE: \_\_\_\_\_\_\_\_\_ AUDITOR: \_\_\_\_\_\_\_\_\_ GIVENBY:\_\_\_\_\_\_\_\_\_\_\_ |
| **APPROVED FOR \_\_\_\_\_\_\_\_\_\_\_\_\_ GRADUATION**  (Semester)  □ YES DATE: \_\_\_\_\_\_\_\_\_\_\_\_ INITIALS: \_\_\_\_\_\_\_\_\_\_\_\_  □ NO DATE: \_\_\_\_\_\_\_\_\_\_\_\_ INITIALS: \_\_\_\_\_\_\_\_\_\_\_\_  **ADDED TO GRADUATION**  GRAD REGISTRATION NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_  DATE: \_\_\_\_\_\_\_\_\_\_\_\_ INITIALS: \_\_\_\_\_\_\_\_\_\_\_  **ADDED AFTER EG APPLIED**  **EG applied** DATE: \_\_\_\_\_\_\_\_\_\_\_ INITIALS: \_\_\_\_\_\_\_\_\_\_  **Future Semester Enrollment Checked**  DATE: \_\_\_\_\_\_\_\_\_\_\_ INITIALS: \_\_\_\_\_\_\_\_\_\_ |

**The graduation fee is applied to your NMU eBill at the time of registration.**

**Undergraduate Degree:**

□ Certificate □ Associate □ Bachelor

**Graduate Degree:**

□ Master □ Education Specialist □ DNP

**Save the completed form to your computer then submit to the appropriate email address above from your**

**@nmu.edu email address.**

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Sign/Type Name Date